

CME Requirements for AAFP/FAFP Membership and Florida Licensure Renewal

FOR RE-ELECTION TO AAFP & FAFP MEMBERSHIP

The following information is provided to clarify CME requirements for the purpose of continuing membership in the AAFP and FAFP. It is very important to complete your 150 credits and 12 FL Prescribed credits every three years in a timely fashion.

AAFP ACTIVE & SUPPORTING [FP] MEMBERS must accrue at least 150 credits of AAFP Prescribed and elective credit within each three-year reporting period of which:

- At least 75 are AAFP Prescribed credit. Prescribed credits can come from extended training activities, mini-residencies/fellowship programs, enduring materials and teaching. All sources must be approved by the AAFP
- Commission on Continuing Medical education. **(Programs not individually approved by the AAFP but sponsored by an institution accredited by the ACCME for AMA Category 1 credit are automatically acceptable as AAFP Elective credit. The AMA accepts AAFP Prescribed credit as equivalent to AMA Category 1 credit for the Physicians Recognition Award.**
- At least 25 are from group learning activities;
- Not more than 25 are from enrichment activities;
- Not more than 30 are from presentation or publication of an original scientific or socioeconomic paper pertaining to medical care at AAFP, constituent chapter or other medical society level;
- Not more than 45 are from publication in a state or national “refereed” journal of original scientific or socioeconomic research pertaining to patient care, public or community health;
- Not more than 15 are from preparation and presentation at AAFP or constituent chapter level of a scientific medical exhibit;
- Not more than 20 prescribed credits per year for teaching residents, students (medical, physician assistants, or nurse practitioners). Use the chart above to determine the CME requirements for the current term.

For more information, please visit: <http://www.aafp.org/about/membership/cme-requirements.html>

FLORIDA PRESCRIBED CREDIT HOURS

As an Academy requirement in Florida, you must obtain 12 FL Prescribed credits in addition to the 150 credits of AAFP Prescribed and elective CME within each three-year reporting period. In order to satisfy the Florida Prescribed credit hours, you should attend one FAFP meeting within your three-year re-election cycle. For a complete list of meetings in your area, please visit: <http://www.fafp.org/meetings/Meetings>.

Active and Supporting [FP] members are first due for re-election December 31 after three years of membership and every three years thereafter.

Reporting Your CME

The Academy offers four easy and convenient ways to report CME credit:

- Online at www.aafp.org/cme
- Complete and mail the quiz cards for AAFP programs such as American Family Physician, Family Practice Management, Home Study Self Assessment, video CME, and Proficiency Testing.
- Call an AAFP CME representative at 800-274-8043 between the hours of 8:30 a.m. - 5:00 p.m. Central Time.
- Complete and fax the AAFP reporting form* to 913-906-6087 or mail to:
AAFP, CME Records
11400 Tomahawk Creek Parkway
Leawood, KS 66211-2672

Questions Regarding CME

If you have questions about CME or if you need a current copy of your CME printout or a CME reporting form master, please contact Jennifer Young at (904) 726-0944 or via email at jyoung@fafp.org

CME REQUIREMENTS FOR FLORIDA M.D./D.O. LICENSE RENEWAL

CME requirements are based on the date your original Florida license was issued. To determine what year your original Florida license was issued:

- visit the Department of Health License verification website at:
<http://www.doh.state.fl.us/mqa/>
- Input your name or medical license number.
- Upon clicking this link, click CME requirements to determine the CME needed in order to renew.

CE BROKER REPORTING SYSTEM

The Department of Health will now review your continuing education records in the electronic tracking system, CE Broker, at the time of renewal. It will happen automatically when you renew your license, but it is important that you understand how this change will affect the way you renew your license in the future.

HOW THE FAFP IS WORKING FOR YOU:

- FAFP will report the CME credits that you earn at FAFP meetings directly to CE Broker so you don't have to (as of May 2012); and
- FAFP is working directly with AAFP to report your AAFP CME transcript directly to CE Broker, so you don't have to.

*****Please note that only AAFP/FAFP produced CME will be uploaded into your CE Broker account, by FAFP, as provided by your AAFP CME transcript.*** Should you have additional CME, not produced by AAFP/FAFP, you will need to upload this information directly into CE Broker through the free basic CE Broker account. Please also note that some entities may already be reporting CME on your behalf, so please check your CE Broker account prior to uploading.

For more information, please visit <http://www.ceatrenwal.com> To create a **FREE** Basic account under CE Broker and to review the CME previously reported on your behalf, please visit: https://www.cebroke.com/public/pb_lic_select_state.aspx.

Update and Confirm Your Practitioner Profile

You can review, confirm, or make changes to the information that will be published in your practitioner profile by visiting: www.flhealthsource.com and logging into your account with your user ID and password.

In carrying out the legislative mandate to publish practitioner profiles, the Florida Department of Health (DOH) wants to ensure the information that they publish is accurate. Accordingly, they request that you review your profile for any changes, corrections, and/or omissions. Please note that Chapter 456.042, Florida Statutes, requires practitioners to update profile information within 15 days after a change of an occurrence in each section of your profile. Changes can be made to your profile electronically by following the online instructions below:

Online Instructions

- visit www.FLHealthSource.com and click on “Licensee/ Provider”
- Click on “Update Profile”
- Login by selecting your profession from the dropdown menu, entering your user ID and Password.
- Select “Update Personal Profile” on the left side of the page
- Review each section of the profile and make corrections as needed and don’t forget to add FAFP as your member affiliation
- Once you have completed your review and made any necessary corrections, click on “Confirm Changes.”

You may also submit changes by mail to the Department of Health, Licensure Support Services, 4052 Bald Cypress Way, Bin C-10, Tallahassee, Florida 32399-3260.